

HIGHWAY TRUCK TRAINING

Address: 1 Tichborne St, Cockburn Central, WA. 6164

Phone: 416 480 929

Email: contact@highwaytrucktraining.com.au

Website: www.highwaytrucktraining.com.au



RTO NUMBER: 52959

Welcome to Our RTO

Welcome to Highway Truck Training (HTT) and our specialist truck driver training programs.

The information provided in this flyer will assist you to determine if this program is right for you.

The **Heavy Rigid Vehicle program** is provided to you in one of our state of the art vehicles and delivered by highly experienced training staff who will provide one-on-one personal facilitation which is based on patience, comfort, care and professionalism.

We will ensure every aspect of your training is met with a quality outcome for the investment you have made.

Your learning component will include a series of demonstrations and training by our staff on this specific vehicle, your assessment component will be based on your capabilities to apply the skills and knowledge in the form of a Theory assessment and Practical on-road assessment.

On successful completion of this program you will be provided with a *Statement of Attainment* (SoA) which will then qualify you to apply for a Heavy Rigid Vehicle Drivers License.

Whilst HTT is a Registered Training Organisation (RTO) and we abide by the provisions of the *Standards for RTOs 2015*, we also need to meet strict criteria for other agencies such as Department of Transport (DoT) and Main Roads. Therefore, HTT *cannot* guarantee you will be successful unless all your assessment criteria meets the required level of skill & knowledge laid out in the training package requirements for this UoC and the expectations of DoT.

Happy training! The team at HTT

TLIC3004 Drive heavy rigid vehicle

Course Details

This 1-day course will provide the skills and knowledge required to drive a heavy rigid vehicle with 3 or more axles and a gross vehicle mass greater than 8 tonnes. You will also be allowed to tow a trailer with a maximum GVM of 9 tonnes.

This course instructs you on safe driving techniques, including systematic and efficient control of all vehicle functions, monitoring of traffic and road conditions, management of vehicle condition and performance, and effective management of hazardous situations.

Pre-Requisites & Entry Requirements

To complete the course you will need to ensure you have the following:

- C class license for at least 2 years, or an LR class license for at least 1 year, or an MR class license for at least 1 year.
- Access to a PC to complete your theory assessment.
- Read a *learner manual* and complete a Theory Assessment in your own time prior to attendance of your 1 day of training.
- Read through all documents provided in your ' *Student Information Pack*'.
- Adhere to our dress code: Loose fitting clothing and enclosed flat shoes must be worn for the day of training.
- Provide your *Unique Student Identifier*.

Enrolment Process

Once you have made the decision to complete this course, HTT will forward you a 'Student Information Pack' with all the relevant details about the course and an 'Enrolment Form'. NB: Your booking will be confirmed on payment of a deposit.

Also included in this pack will be a *Learner Manual* and *Theory Assessment*. The Theory Assessment must be completed before you arrive for your face-to-face training at our facility in Cockburn.

Fees & Charges

The course fees include all training, assessments and provision of a SoA for **TLIC3004 Drive heavy rigid vehicle** for **\$1,190**.

We have a fixed deposit payable on enrolment (\$500), and the balance to be paid in full on scheduled day of training /assessment.

Driving lessons ONLY = \$290 (2-hour blocks)

Duration

- Theory assessment, completed in your own time prior to training (2-6 hrs or may take longer)
- Face-to-face training and practical assessment, conducted over a period of **1-day** in our training facility in Cockburn Central which include 4 hours of practical training and DoT PDA if competent for HR-A and HR-B.
- HR Open includes 6 hours of practical training (split across two days) and

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HTT RESPONSIBILITIES TO YOU

We will provide the following to ensure our RTO meets your expectations and required outcomes:

- Provide all the necessary and appropriate details prior to the course commencement.
- Provide only suitably qualified and caring instructional staff.
- Respect the privacy of information you provide to us.
- Ensure the utmost safety is provided during training and on-road assessments.
- Provide you with full support that assists you to complete this program.
- Provide the very best in vehicles to support your training outcomes.

YOUR RESPONSIBILITIES

- Read through all the details and documentation we send out to you.
- Advise of any LLN requirements prior to training.
- Provide your Unique Student Identifier Number.
- Complete the Theory assessment prior to your face to face training.
- Complete the practical assessment tasks as outlined in your assessor briefings.
- Wear the appropriate dress code for this program.
- Comply with all necessary policies and procedures as outlined by the RTO.
- Provide us with correct personal details.
- Provide us with 2 forms of ID.
- Pay the required fee for the program.
- Complete all sections of the Enrolment Form.

Refund Policy

If you wish to cancel your enrolment you must inform us in no less than 7 working days prior to course commencement. We will refund fees and/or deposits paid in advance (less \$120 administration fee) if received within this timeframe. Refunds are not permitted when cancellation occurs less than 7 days prior to course commencement.

Refunds *may* be considered in *extenuating circumstances*, where less than 5 days' notice is provided; however, this will be reviewed on a case by case basis.

Results, Re-sits & Re-Assessments

We will inform you of your results immediately after assessment.

Competent on the day: Learners deemed competent, are awarded a nationally recognised *Statement of Attainment* that provides details of the unit of competency.

Non-competent on the day: Learners, who are deemed not yet competent after their training component, are encouraged to continue the learning process with additional driving lessons. (We recommend at least 2 hours of further driving lessons prior to re-assessment).

Grievances

Whilst HTT endeavours to provide the very best of quality in all our services to ensure your experience and outcomes meet your expectations, we understand that sometimes differences do occur that may need to be resolved.

Should you feel aggrieved about any matter to do with your experience, our services, or assessment outcomes you should raise your concerns immediately with the Director or Administration Manager and we will work with you to resolve it as quickly as possible.

Please also read through our *Student Course Guide*, also provided on our website, which includes more detailed information on this course.

We train people how to drive trucks, safely and with care, to keep our roads safe.